

## LIBRARY DURING THE PANDEMIC

### Rules and regulations regarding using the rooms of the Main Library and its Branches

Library users:

- Hand disinfection is recommended
- It is recommended to wear a mask when staying in a library room where there is a high concentration of people at a given moment
- It is recommended to wear a mask in case of a justified risk of infection, in particular when there are symptoms that may indicate the development of an infection
- There are short breaks for airing the rooms. During this time, users may be asked to leave the room

Library staff - it is recommended to:

- Get acquainted with the information on the website of Warsaw University of Technology - <https://www.pw.edu.pl/engpw/News/Functioning-of-WUT-during-the-COVID-19-epidemic-update-29-March>
- Disinfect hands before starting work - personal protective equipment is provided at the disposal of employees
- Frequent and thorough wash your hands with soap and water, according to the instructions at the washbasin, then disinfect dry hands
- Wear a mask if you are in a library room where there is a high concentration of people at a given moment
- Wear a mask if there is a justified risk of infection, in particular when there are symptoms that may indicate the development of an infection
- Cover your mouth and nose with a bent elbow or a handkerchief when coughing and sneezing, and throw the handkerchief into a closed bin as soon as possible; afterwards wash and disinfect your hands
- Avoid touching with your hands around the face, especially the mouth, nose and eyes
- Disinfect the tabletop each time after accepting the books returned by users
- Regularly (several times a day) clean common areas that users come into contact with
- Disinfect computer stations and other computer peripherals after each reader, as well as self-service scanners or multifunction devices, in accordance with the manufacturer's instructions
- Disinfect touch surfaces, especially shared surfaces (door handles, telephone handsets, keyboards and mice, light switches, desks) during the day (every 2 hours) and at the end of the working day
- Keep a window open or tilted at all times in good weather conditions
- In the event of symptoms justifying the suspicion of SARS-CoV-2 infection, it is recommended to immediately contact a doctor

Sources:

Rector's Regulation No. 25/2022

<https://www.bip.pw.edu.pl/var/pw/storage/original/application/12c53921df2793a319748afb14ac66b.pdf>

Rector's Notice No. 2/2022

<https://www.bip.pw.edu.pl/var/pw/storage/original/application/9da5e26b7fc744207c42ece7c975de31.pdf>

Guidelines for the functioning of libraries during the COVID-19 epidemic in Poland

<https://www.gov.pl/web/coronavirus/temporary-limitations>

National Library

<https://www.bn.org.pl/aktualnosci/4580-zniesienie-nakazu-noszenia-maseczek-i-raniczen-epidemicznych-w-bibliotekach.html>