

.....,

**AUTHORIZATION
TO BORROW LIBRARY DOCUMENTS**

I, the undersigned

.....
(name and surname)

account number in the integrated library system

hereby authorize

Ms/Mr (name, surname)

PESEL number*/ ID document number*

to borrow on my behalf library documents from the library/libraries

.....

This authorization is valid with the abovementioned ID document of the person authorized.

This authorization is temporary (valid no longer than one year as of the date of authorization)

until

.....

handwritten signature of the authorizing person

* *Cross out as applicable.*

Completed by the person authorized

Information clause to Annex no. 3

Pursuant to Art. 13 and 14 of the Regulation 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and to the free flow of the data and repealing Directive 95/46/EC (Journal of Laws EU L 119/1 of 4 May 2016), hereinafter referred to as GDPR, the Warsaw University of Technology hereby informs that:

1. The administrator of your personal data is the Warsaw University of Technology, with the official seat at pl. Politechniki 1, 00-661 Warsaw.
2. The administrator has appointed the Data Protection Inspector (DPI) to supervise the processing of personal data. The Inspector can be contacted at the email address: iod@pw.edu.pl.
3. The administrator shall process the personal data: name and surname, PESEL number/name and number of the ID document.
4. Your personal data shall be processed by the administrator in order to complete the tasks of the Warsaw University of Technology Main Library related to administration of the user account and protection of library resources - the legal basis of the processing of your personal data is Art. 6 section 1 letter c of GDPR.
5. You are entitled to access your personal data and you have the right to correct the data, the right to demand to delete them, limit the processing of the data, the right to object to the processing of the data. Since the processing of your data is not based on your consent, you are not entitled to transfer the data.
6. Access to your personal data may be granted to the producer of the library software, with its seat in Israel (as a processing entity) – a country which ensures a relevant level of protection pursuant to decision of the Commission of 31 January 2011 on the basis of the Directive 95/46/EC of the European Parliament and of the Council on protection of personal data in the state of Israel with regard to automated processing of personal data; as well as other entities legally authorized which may be given tasks related to the processing of personal data by the Warsaw University of Technology.
7. The Warsaw University of Technology does not use towards you automated decision making tools, including profiling you.
8. The personal data were obtained directly from you or from the person you represent. In such case, providing your personal data is not obligatory; however, unless you provide your personal data, you will not be able to be given the authorization.
9. Your personal data will be processed for the period of validity of the authorization and for the period necessary to secure possible claims.
10. You are entitled to make a complaint to the supervisory authority - President of the Office for Personal Data Protection if you find that the processing of your personal data violates the provisions of the GDPR Regulation.

I have become familiar with the above information clause.

Signature of the person authorized

Completed by the Library staff member receiving the authorization

Authorization no. xxx/year

Signature of the library staff member